



**Author/Lead Officer of Report:** Simon Hughes/Principal Committee Secretary

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**Report of:** *Acting Executive Director, Resources*

**Report to:** *Cabinet*

**Date of Decision:** *20 July 2016*

**Subject:** *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		

**Purpose of Report:**

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

**Recommendations:**

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the above-mentioned members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made under the Common Seal of the Council be forwarded to those staff above with over 20 years' service.

**Background Papers: None**

*(Insert details of any background papers used in the compilation of the report.)*

## 1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<b><u>Children, Young People and Families</u></b>		
Maureen Bradder	Senior Business Support Officer	36
Jacqueline Cottom	Headteacher, Dobcroft Junior School	36
Ruth Crookes	Assistant Curriculum Leader of Maths, Birley Community College	30
Ann Hall	Curriculum Specialist, Lound Infant School	45
Carol Holmes	Curriculum Leader of Art, Birley Community College	22
Jayne Iles	Senior Teaching Assistant Level 3, Owler Brook Primary School	25
Joan Leckey	Senior Teaching Assistant (Special) Level 3, Talbot Specialist School	20
Yvonne Palmer	Senior Teaching Assistant Level 3, Owler Brook Primary School	28
<b><u>Communities</u></b>		
Brenda Allen	Business Support Officer	24
Patricia Parkin	Housing Co-ordinator	31
<b><u>Place</u></b>		
Vivien Fella	Personal Assistant	37

Maura Gallagher

Secretary to Head of  
Service

30